



Sustainable integration of the long-term unemployed into the labour market through financial education and psychotherapeutically supported mental wellbeing leading to social inclusion.

Social Innovation Initiative



Co-funded by the European Union

Annex No. 4

PARTICIPATION AGREEMENT

No./LTU/PIASECZNO

in the project

“Ro(o)tation – sustainable integration of the long-term unemployed into the labour market through financial education and psychotherapeutically supported mental well-being leading to social inclusion.”

concluded in on

between:

Fundacja Innowacja i Wiedza, with its registered office in Warsaw, Aleja Komisji Edukacji Narodowej 18/5B, 02-797 Warsaw, KRS 0000408953, NIP 9512353077, REGON 145979193, represented by the President of the Management Board – Krzysztof Jaszczuk, hereinafter referred to as “the Beneficiary”,

and

.....
Name and surname of the Participant

.....
Address of the Participant

.....
PESEL number of the Participant (if applicable)

hereinafter referred to as “the Project Participant (PP)”.

Poland – Coordinator

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Views and opinions expressed are, however, those of the author(s) only and do not necessarily reflect those of the European Union or the European Social Fund Agency. Neither the European Union nor the Granting Authority can be held responsible for them.*

The Beneficiary and the Participant, hereinafter jointly referred to as the Parties, conclude the following Agreement:

§ 1

1. The Beneficiary declares that it implements the Project “Ro(o)tation – sustainable integration of the long-term unemployed into the labour market through financial education and psychotherapeutically supported mental well-being leading to social inclusion,” in partnership with Didaxé Cooperativa Sociale a R.L. (DIDAXE), under the EFS+ Social Innovation+ Initiative, co-financed by the European Union. The basis for implementation is Grant Agreement No. ESF-SI-2024-LTU-01-0015 concluded with the European Social Fund Agency (Lithuania).
2. The Project is implemented from 1 September 2025 to 31 August 2028, or longer if the implementation period is extended.
3. Participation in the Project is free of charge for the PP.

§ 2

The Participant declares that they are eligible to participate in the Project in accordance with recruitment criteria and that they have read and accept the participation conditions specified in the Project Regulations.

§ 3

The Beneficiary undertakes to provide the following forms of support to the Participant:

- Diagnosis of PP needs and preparation of an Individual Action Plan (IAP) through individual sessions with specialists (career counsellor, sustainable employment coach), including advisory conversations and vocational tests (Holland Test, Vocational Interests Questionnaire, Belbin Test, etc.). Meetings may be online.
- Individual and group psychotherapy sessions, focusing on supporting employment prospects and promoting neurodiversity-friendly work environments as well as overcoming barriers and improving well-being, especially for individuals on the autism spectrum.
- Individual financial education training: 12 one-to-one sessions with a financial trainer; online possible.
- Group online financial education training: eight 2-hour sessions for newly employed participants.
- Employment sustainability coaching: support before, during, and after employment, not longer than until 31 August 2028.

- Subsidised employment: 12-month placements for 30 LTU persons, prioritizing persons diagnosed with autism spectrum conditions; exceptions depend on job requirements and participant capacity.
- Unsubsidised employment / job carving: support for 30 persons in obtaining at least three job offers or customised job opportunities.

The IAP defines rights and obligations of the Parties and constitutes Annex No. 1 to this Agreement.

Individual meetings will be held at the Project Office in Piaseczno Group psychotherapy will take place at a location indicated by the Beneficiary.

The Participant is obliged to attend all scheduled activities.

Group session schedules will be provided at least 3 days before the start. Individual session dates will be agreed with the Participant continuously.

§ 4

Additional support includes participation in quarterly ROOTED ROOFTOP community meetings addressing long-term unemployment, employment opportunities, autism support, workplace adjustments, financial resilience, mental well-being and sustainable employment. Representatives of employers, companies, organisations and local authorities may participate.

§ 5

- Regular attendance at all activities, confirmed by signature on attendance lists.
- Absences may be excused by prompt submission of a medical certificate or a justified written statement.
- A maximum of 20% total absences (excused + unexcused) is allowed for group activities.
- No absences are allowed for individual sessions; excused absences require rescheduling.
- Active and punctual participation in sessions and assessments.
- Completion of evaluation surveys and documentation required for project monitoring.
- Providing documentation confirming target group eligibility (e.g. LTU status, autism diagnosis).
- Participation in individual support and diagnostic processes.
- Undertaking subsidised employment if directed, or participating in offered unsubsidised job opportunities/job carving.

§ 6

The PP will have accident and liability insurance during participation in all support activities. Details will be provided individually.

§ 7

The Beneficiary may unilaterally terminate this Agreement in case of:

- Significant breach of the Agreement by the PP.
- Serious disruption during trainings.
- Absence from individual sessions or exceeding 20% absences in group sessions.
- Providing false information in recruitment documents.

The Participant may resign by notifying the Project team by phone, in writing, or in person.

Resignation for medical reasons requires a medical certificate or equivalent document.

§ 8

The Beneficiary is not liable to the PP in case of termination under § 7.

§ 9

- This Agreement is governed by Polish law.
- Disputes will first be resolved amicably.
- If no resolution is reached, disputes will be settled by the court competent for the Beneficiary's registered office.
- The Agreement enters into force upon signature by both Parties.

The Agreement is drawn up in two identical copies: one for the Beneficiary and one for the Participant.

Participant:

Beneficiary:

.....
.....

Date, signature
authorised representative

Date, signature of

ANNEXES:
Annex No. 1 – Individual Action Plan (IAP)