



Sustainable integration of the long-term unemployed into the labour market through financial education and psychotherapeutically supported mental wellbeing leading to social inclusion.

Social Innovation Initiative



Co-funded by the European Union

PROJECT REGULATIONS

“Ro(o)tation – sustainable integration of the long-term unemployed into the labour market through financial education and psychotherapeutically supported mental wellbeing leading to social inclusion.”

Contract Number: ESF-SI-2024-LTU-01-0015

The project is implemented by Fundacja Innowacja i Wiedza (FIIW) in partnership with Didaxé Cooperativa Sociale a R.L. (DIDAXE) under the EFS+ Social Innovation+ Initiative (European Social Fund Plus Social Innovation Initiative). The project is co-financed by the European Union.

The provisions of these Regulations comply with the principles of equal access and equal opportunities for persons applying for support under the forms specified herein.

The Project Regulations are available on the dedicated website of the Project: rootation.eu

Each Project Participant is required to read and accept the content of these Regulations.

§1 General Information

These Regulations define the terms of recruitment and participation in the “Ro(o)tation” Project implemented under the EFS+ Social Innovation+ Initiative, aimed at deploying Innovative Approaches Tackling Long-Term Unemployment.

The Project Coordinator is Fundacja Innowacja i Wiedza (FIIW), based in Warsaw, Al. Komisji Edukacji Narodowej 18/5B, 02-797 Warsaw.

The Funding Institution is the European Social Fund Agency (Lithuania).

The Project covers the areas of Piaseczno (Poland) and Caserta (Italy) – medium-sized municipalities located near metropolitan areas (Warsaw and Naples).

Project duration: 36 months, from September 1, 2025, to September 1, 2028.

Poland – Coordinator

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The target group includes **120 long-term unemployed (LTU) individuals – 60 in Piaseczno and 60 in Caserta – with a focus on supporting at least 40 people on the autism spectrum.**

Participation in the “Ro(o)tation” Project is free of charge and includes:

- Individual and group psychotherapy
- Financial education workshops
- Coaching for sustainable employment
- Local employment support meetings
- Subsidized employment (up to 12 months)
- Unsubsidized employment

§2 Glossary of Terms

Project: “Ro(o)tation” Project (ESF-SI-2024-LTU-01-0015).

Beneficiary (Coordinator): Fundacja Innowacja i Wiedza (FIIW).

Beneficiary (Implementing Partner): Didaxé Cooperativa Sociale a R.L. (DIDAXE).

Associated Partners: Entities participating in the Project without the right to claim costs or contributions, representing actors of the Quadruple Helix Model (Business, Public Sector, Academia, Civil Society).

Project Participant (PP): A person qualified for the Project, belonging to the group of long-term unemployed (LTU), with particular consideration for individuals on the autism spectrum (ASD).

LTU (Long-Term Unemployed): Individuals seeking work for more than 12 months within the last two years.

ROOTED ROOFTOP: Employment communities created in Piaseczno and Caserta to support networking, local barter exchange initiatives, and outreach to the target group, connecting participants.

Job carving: Activities aimed at adapting working conditions to the needs and abilities of long-term unemployed individuals (including those on the autism spectrum).

§3 Forms of Support

Within the Project, the following comprehensive forms of support will be provided:

- **Individual psychotherapy:** One-on-one sessions aimed at overcoming barriers and improving mental health. 120 people (60 in Poland, 60 in Italy) will participate, with at least 50% of sessions held in person.
- **Group psychotherapy:** Local group meetings focused on promoting inclusive and neurodiversity-friendly work environments.
- **Individual financial education training** (“The Myth of Debt and Unexpected Expenses”): 12 individual sessions with a financial trainer to develop household financial management skills.
- **Online/live group financial education workshops:** Eight 2-hour online sessions for newly employed participants, aimed at optimal budgeting.
- **Employment sustainability coaching:** Support for 120 LTU individuals provided by trainers during and after employment in the Project.
- **Subsidized employment:** 60 LTU participants (30 in Poland, 30 in Italy) will receive subsidized employment for an average of 12 months.

- **Unsubsidized employment:** Support for 60 individuals in obtaining at least three unsubsidized job offers or participation in job carving – creating tailored job positions adapted to LTU and ASD needs.

§4 Eligibility Criteria for Participants

A person may participate in the Project only if, at the time of joining, they:

- Are a long-term unemployed (LTU) person residing in or near Piaseczno (Poland) or Caserta (Italy);
- Belong to the target group requiring comprehensive support, potentially including individuals on the autism spectrum.

§5 Recruitment and Selection Process

The recruitment aims to select 120 LTU participants (60 from Poland and 60 from Italy).

Recruitment is continuous.

Candidates can apply via a Recruitment Form available in paper format at electronically at the Project website: rotation.eu

Applications submitted using the Recruitment Form (Annex 1) will be evaluated based on formal criteria:

- Proper completion of the form;
- Belonging to the target group;
- Place of residence.

The recruitment and support assignment process is individualized. Employers for subsidized employment will be matched based on psychotherapy outcomes.

Qualification for subsidized or unsubsidized support depends on identified abilities, education, experience, and mental health indicators.

Qualified participants must sign a Declaration of Participation (Annex 2) and a Participant's Statement on Personal Data Processing (Annex 3).

Regardless of qualification results, the Beneficiary may refuse participation if the information provided in the Recruitment Form is false.

§6 Participant's Obligations

The Participant (PP) is required to:

- Regularly and actively participate in all support forms, including individual and group sessions (psychotherapy, financial education, coaching);
- Confirm attendance by signing attendance lists or providing participation evidence (e.g., screenshots of online meetings);
- Complete documents for project monitoring (competence tests, self-assessment surveys, post-activity questionnaires);
- Undergo individual support and assessment;
- Engage in subsidized employment (if assigned) or make use of available unsubsidized/job carving offers;



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- Provide documents confirming belonging to the target group (e.g., employment office certificate for LTU, autism diagnosis certificate).

Sensitive data (e.g., psychotherapy reports, employment data) will be processed in compliance with GDPR requirements.

§7 Organizer’s Obligations

Organizers (FIIW and DIDAXE) are required to:

- Provide qualified trainers and specialists (psychotherapists, financial trainers, employment coaches);
- Manage the project in line with quality standards (Quality Plan and Toolkit);
- Ensure subsidized employment (average of 12 months) for 60 LTU participants and monitor working conditions;
- Promote gender equality, inclusion, accessibility, and non-discrimination;
- FIIW is responsible for overall project management, financial, legal, and administrative coordination, and partnership management.

§8 Conditions for Project Completion

Completion of the Project requires:

- Participation in the full individualized support package (psychotherapy, financial education, employment coaching);
- Absence from project activities without valid justification will be treated as a violation of participation terms;
- Completion of subsidized employment, if included in the individual support path.

§9 Withdrawal from the Project

A qualified participant may withdraw by notifying Project staff by phone, in writing, or in person. Withdrawal for health reasons must be supported by a medical certificate or equivalent document.

§10 Final Provisions

The Beneficiary reserves the right to amend these Regulations and make decisions in matters not covered herein.

Any disputes not regulated by these Regulations shall be resolved by the Project Coordinator (FIIW).

I have read and accept the content of the Regulations.

Participant’s Signature:



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